

Minutes of February 2023 Parish Council Meeting

7:00pm - 9:00pm, Monday 13 February 2023

Conference Room, Gilberdyke War Memorial Hall

ACTION POINTS

1. Clerk to invite a member of East Riding of Yorkshire Council's (ERYC) anti-social behaviour team to a future Parish Council meeting.
2. Clerk to write to Network Rail regarding providing accessible pedestrian access to the westbound platform
3. Clerk to write to East Riding of Yorkshire Council regarding installing a pedestrian crossing across Thornton Dam Lane, Gilberdyke at or adjacent to Gilberdyke Medical Centre
4. Clerk to publish and publicise Rules, Policies and Procedures for the operation of Gilberdyke Parish Council CCTV
5. Personnel Committee to consider a policy and the management processes for voluntary roles at their next meeting

In attendance:

Councillor Paul Bryan (Chair), Councillor Chris Newsome (Vice Chair), Councillor Pete Buckle, Councillor Nick Norris, Councillor John Robinson, Councillor Sam Taylor-Dunn, Councillor John Walker, Councillor Kevin Woollass, Jake Wilde (Parish Clerk).

Ten members of the public also attended the meeting.

The Chair opened the meeting.

1. To agree: Apologies received

The Clerk advised the Parish Council that he had received apologies from Councillor Jeannie Peachey (ill health). Councillor Peachey's apologies were agreed.

2. Declarations of interest

None.

3. To agree: Approval of minutes of 14 December Initial Precept Meeting

Agreed.

4. To agree: Approval of minutes of 15 December Jubilee Pond Sub-committee Meeting

Agreed.

5. To agree: Approval of minutes of 16 January 2023 Parish Council Meeting

Agreed.

6. Public participation

Jeff Pinkerton, Chair of the Gilberdyke War Memorial Hall Committee (GWMH), provided the Parish Council with a verbal update. Hearing loop is installed and operational. The stage refurbishment is well under way, with excellent new speakers and amp. The CCTV grant was successful, and the Hall committee are now looking at a unified installation that covers all the Hall,

car park and playing field entirely. The planned Hall improvements should be largely complete by the Coronation, and certainly in time for the Hall's 100th anniversary.

Ahead of the AGM in June the Hall committee had an informal meeting and now have an agreed plan for a workable Committee. They are also looking into on-line bookings and on-line ticket sales, for the concerts we put on.

The Community Event was very successful, despite the fact that none of those involved had ever done an event like it before. The response was overwhelmingly positive.

Carl Stevens, of the GWMH Committee, provided the Parish Council with an update on how the funds raised from the public at The Queen's Platinum Jubilee Gala were to be spent. A sculptural tree will be erected at the front of the hall to mark the Queen's personal interest in the green canopy project.

A member of the public reported anti-social behaviour at Jubilee Pond. This prompted a general discussion about ASB and criminal activity. The Parish Council agreed that the Clerk could invite a member of East Riding of Yorkshire Council's (ERYC) anti-social behaviour team to a future Parish Council meeting.

A number of residents in attendance wished to express their opposition to the idea of allotments on Bellasize Park, fearing that it would become a magnet for ASB. It was also noted by the residents attending that the plan of allotments would do nothing to resolve the eyesore of the barn behind the property.

7. To note: No applications received for the two vacancies for Parish Councillors

The Clerk advised that he had received some correspondence from residents interested in becoming Parish Councillors but, as yet, no formal requests to be co-opted.

8. To receive: Correspondence

- ERYC Health, Safety and Licensing Service had issued a consultation opportunity for changes to the Street Trading and Collections licensing policy
- ERYC Domestic Abuse team had provided a poster that the Clerk had displayed on the noticeboard
- Google GoFar had responded to the Parish Council's grant for 2022/23 with a letter of thanks
- ERYC had opened the King's Coronation Community Fund grant scheme, with a final deadline of 3 April 2023
- Zurich, the Parish Council's insurers, had provided some advice regarding any events the Council might consider organising for the Coronation
- Inspector Powell of Humberside Police had replied to Councillor Bryan's personal letter

9. To receive: Notice of conclusion of 2021/22 audit

The Clerk advised that the Parish Council had now received the notice of the conclusion of the 2021/22 audit. The auditors had made a number of recommendations for improvement and provided advice on how to follow the correct procedures, for which the Clerk was grateful. The necessary paperwork, including the right to inspect notice, had been placed on the Parish Council website.

10. To resolve: Clerk to update the Parish Council regarding the Community Events and the situation with the Do It For East Yorkshire grant that was applied for in order to fund the events, with a recommendation that the Parish Council initially fund the events with a view to retrospectively obtaining financial support from East Riding of Yorkshire Council.

The Clerk advised the Parish Council that East Riding of Yorkshire Council had declined to offer a grant for the Community Events. The Clerk advised that he was attempting to persuade the grant team to change their mind, but that this meant that the Parish Council would need to fund the events in the interim. The Clerk advised that he estimated the total cost would be approximately £2000, but that he would keep the Parish Council updated. Councillor Taylor-Dunn proposed that the Parish Council fund the events, Councillor Newsome seconded and the proposal was formally resolved.

11. To receive: Clerk's Report, including Action Points, Open Items, Youth Team Report and Streetscene Team Report

- a) Update on discussions with GWMH regarding expanded play area, Streetscene storage and general lease issues

The Clerk provided a verbal update on the current progress of discussions with the GWMH Committee. The Clerk advised that he hoped to bring formal proposals regarding the underlying principles for new lease arrangements before the Parish Council at the next meeting.

- b) Action Points

Clerk to obtain advice from ERNLLCA regarding setting up a trust for Jubilee Pond (provisionally entitled "Friends of Jubilee Pond")

Not yet started

Advertise two vacancies for Parish Councillors

Closed

- c) Open Items

Parish Council policy, protocols and regulations plan

Outstanding item:

- Job descriptions for Youth Project employees and Person Specifications for all employees

Clerk to contact ERYC Highways regarding area adjacent to Ings View

Started, acknowledgment received, awaiting response.

Clerk to contact Goole Go Far regarding grant

Closed

Clerk to publish agreed policies on Parish Council website

Closed

Clerk to contact Unique Friends regarding support for warm room

Not yet started

- d) Financial Report

Attached.

- e) Youth Project Team Report

Gilberdyke Youth Project are one of the featured projects in Goole Tesco, with a chance of obtaining a grant of £1,500. I am meeting with the team on Friday 24 February.

- f) Streetscene Team Report

I have not met with the team since the last Parish Council meeting. We have identified suitable replacements for the existing concrete bins.

12. To agree: Financial Report

Agreed (attached).

- 13. To consider: Planning consultation 23/00144/VAR Variation of Condition 3 (approved plans) or planning permission 21/00667/PLF. Erection of single storey extensions to front, side and rear to allow for pitched roof to side extension and alterations to bow window to create a bay window at front. Alfran House, Sandholme Road, Gilberdyke HU15 2XJ**

There were no comments or objections.

- 14. To agree: To fill one vacancy on the Personnel Committee**

Councillor Buckle agreed to fill the vacancy.

- 15. To agree: Terms of Reference of the Services Committee**

Agreed.

- 16. To agree: Membership of the Services Committee**

Councillors Buckle, Newsome, Robinson, Taylor-Dunn and Woollass agreed to join the Services Committee.

- 17. To agree: Terms of Reference of the Planning Committee**

Agreed.

- 18. To agree: Membership of the Planning Committee**

Councillors Buckle, Newsome, Taylor-Dunn, Walker and Woollass agreed to join the Planning Committee.

- 19. To receive: Report of meeting with Allotment Holders on 2 February 2023**

Present at the meeting were Sirley Young, Kellie Hawksworth, Stephen Clifford, Councillor Newsome and Jake Wilde (Clerk)

The allotment holders reported that the soil quality was ok, but that the major issue was the damage that is done to both the soil and crops by flood water.

The allotment holders agreed that the Clerk should advise the Parish Council that at least one drainage expert should be consulted on the range of possible solutions.

The allotment holders also agreed that the Clerk should:

- Seek to obtain straw and wood chip for the allotments and internal pathway
- Advise the Parish Council that two further water storage units, each with a capacity of 1000 litres, be purchased. These would help alleviate the absence of water during the summer months.

The Parish Council resolved to install a bilge pump as a first means of addressing the flooding issue.

- 20. To resolve: That the Parish Council enter into correspondence with Network Rail regarding providing accessible pedestrian access to the westbound platform (Councillor Newsome)**

Agreed.

- 21. To resolve: That the Parish Council enter into correspondence with East Riding of Yorkshire Council regarding installing a pedestrian crossing across Thornton Dam Lane, Gilberdyke at or adjacent to Gilberdyke Medical Centre (Councillor Newsome)**

Agreed.

- 22. To resolve: That the Parish Council commence a feasibility study and public consultation into the possibility of converting the land that the Parish Council own on Bellasize Park into allotments (Councillor Newsome)**

This motion was not discussed.

- 23. To resolve: Compliance with Surveillance Camera Code of Practice**

Agreed.

- 24. To consider: Parish Council policy and management processes for voluntary roles**

The Clerk recommended that the Parish Council consider adopting and management processes for voluntary roles. The Parish Council agreed that the Personnel Committee should consider the Clerk's recommendations in further detail.

- 25. To note: Date and location of the next meeting, Monday 13 March 2023, Conference Room, Gilberdyke War Memorial Hall, Gilberdyke**

Noted.

To be signed as a true and accurate record by the Chair

Print name

Date
