

February 2024 Parish Council meeting minutes

7:00 pm, Monday 12 February 2024

Conference Room, Gilberdyke War Memorial Hall

ACTION POINTS

- Clerk to prepare consultee comment on 24-00047-VAR and share the draft by email with all councillors for comment ahead of formal submission
- Clerk to write to the Planning Officer and request that 24-00047-VAR be heard by the Planning Committee
- Clerk to publish public consultation on the Council's financial strategy

In attendance:

Councillor Paul Bryan (Chair), Councillor Chris Newsome (Vice Chair), Councillor Pete Buckle, Councillor Eric Frod, Councillor Nick Norris, Councillor John Robinson, Councillor Stephen Rooney, Councillor Sam Taylor-Dunn, Councillor John Walker, Councillor Kevin Woollass, Jake Wilde (Parish Clerk).

Ward Councillor Nigel Wilkinson was in attendance.

Nine members of the public also attended the meeting.

The Chair opened the meeting.

For decision

1. Apologies received

None.

2. Declarations of interest

None.

3. January 2024 Parish Council meeting minutes

These were proposed by Councillor Newsome, seconded by Councillor Taylor-Dunn and agreed unanimously.

4. January 2024 Finance Committee meeting minutes

These were proposed by Councillor Woollass, seconded by Councillor Walker and agreed unanimously.

5. Financial Report

This was agreed.

6. Recommendation of Joint Working Group of Gilberdyke Parish Council and Gilberdyke War Memorial Hall Committee, "That the Joint Working Group recommend that Gilberdyke Parish Council is appointed as sole trustee of the Gilberdyke War Memorial Hall and Playing Field charity, Charity number: 525023."

Councillor Norris proposed an amendment to the wording of the recommendation, seconded by Councillor Rooney:

“That Gilberdyke Parish Council agrees in principle to be appointed as sole trustee of the Gilberdyke War Memorial Hall and Playing Field charity, Charity number: 525023 subject to approval by the Charity Commission.”

The amended recommendation was proposed by Councillor Norris, seconded by Councillor Rooney and agreed unanimously.

7. Recommendations of January 2024 Finance Committee

The Finance Committee recommended to the Parish Council that:

- a) The overall 2023/24 budget is on target.
- b) The projected overspend of £1,370 on the Administration Cost Centre should be offset by the projected underspend of £1,368 on the Services Cost Centre.
- c) The budget of the Youth Project should be excluded from the underspend figure for the Services Cost Centre.

The recommendations were proposed by Councillor Woollass, seconded by Councillor Robinson and agreed unanimously.

8. Planning applications:

- a) **24-00047-VAR, Variation of Condition 18 (acoustic fence) of planning permission 20/00937/VAR (Erection of 29 dwellings and associated access road) to allow for alternative fencing (re-submission of 22/03368/VAR)**

After a lengthy discussion, the Parish Council agreed:

- The Clerk should prepare the consultee comment and share the draft by email with all councillors for comment ahead of formal submission
- The Clerk should write to the Planning Officer and request that the application be heard by the Planning Committee
- That a councillor would attend the Planning Committee if requested to do so

9. Recommendations for public consultation to explain financial strategy

At the December 2023 Parish Council meeting, the Council had agreed a comprehensive financial strategy and a commitment to undertake a public consultation to explain the strategy. The Clerk made three recommendations to the Council on how to undertake the public consultation:

1. That the summary above [of the financial strategy] is published on the Parish Council website.
2. That the opportunity for comments is provided.
3. That regular updates are provided on the website on the progress of the four-year financial plan in addition to the minutes of Parish Council and Finance Committee meetings.

The recommendations were proposed for agreement by Councillor Taylor-Dunn, seconded by Councillor Newsome and carried by eight votes to two.

For noting

10. Public participation

A resident reported that there had been an increase in dog fouling in residential areas recently. Fiona Rainforth, lead for the Gilberdyke Parish Council Youth Project, who was in attendance, offered to take this on as a project by producing posters advising of the dangers to children in particular. Nigel Wilkinson, Ward Councillor, advised that the ERYC Dog Wardens will take action if evidence is provided, such as time, date and place.

Fiona Rainforth, lead for the Gilberdyke Parish Council Youth Project, who was in attendance, reported that the Youth Project was thriving, with Gilberdyke's group one of the busiest in the whole of East Riding, busier than Beverley and Brough and on a par with Goole. The group are doing more trips than ever, the most recent being taking 24 children by train to Laser Quest in St

Stephens, Hull. There are generally two sessions per week on a Friday, with the second group consisting of very neurodiverse children. This is a specialist area and the reputation of the Parish Council's group is such that one attendee comes from Pocklington.

11. Correspondence

The Clerk reported that the Deed of Variation to the lease at Ings' View Playing Field with Gilberdyke & District Leisure Association had now been completed. This had been signed off by the Parish Council during late 2020, with confirmation provided in the January 2021 Parish Council minutes.

12. Clerk Report, including:

Clerk Report

a) Action points for Clerk from last meeting

Clerk to arrange Joint Working Group meeting with GWMH Trustees
Closed.

Clerk to draft Terms of Reference for Joint Working Group
Closed.

Clerk to submit final application to UKSPF for Jubilee Pond Improved Accessibility Project
Closed.

Clerk to advise Lodge Landscapes to proceed with work to tidy Jubilee Pond
Closed.

Clerk to arrange Full Council training with ERNLLCA
Closed.

Clerk to purchase Christmas presents to a total of £40.00
Closed.

b) Open items for Clerk from previous meetings

Clerk to publicise change to fishing permits and conditions for fishing
Ongoing. New process complete but work required to update online form and new signs are required for Jubilee Pond.

Clerk to update Parish Council Emergency Plan
In progress.

Clerk to make recommendations to the Parish Council regarding public consultation to explain financial strategy
Closed. On agenda for February Parish Council meeting.

Clerk to make updates to Grant Guidance
In progress. New process starts on 1 April 2024.

Clerk to publish amended Jubilee Pond Working Group Terms of Reference
Closed. Published on website on 7 February 2024.

Clerk to arrange 2024 Community Event

In progress. Update on agenda for February 2024 Parish Council meeting.

Clerk to write to ERYC to confirm the Parish Council wished to surrender the lease on Newport Cemetery, but to also request an easement (or equivalent legal right) for use of the access road.

Letter sent 17 November 2023, copy sent to Newport Parish Council. No reply received yet.

Clerk to write to ERYC regarding B1230 resurfacing

Not yet started.

Clerk to ensure refurbishment of life preserver equipment be included in 2024/25 budget

Closed.

Clerk to open discussions with various suppliers for Gilberdyke play area expansion

Clerk to explore third party funding opportunities for elements of Gilberdyke play area expansion

Clerk to arrange for signage on age limits and contact details to be installed in the play area

Project on hold until outcome of ownership and responsibility of GWMH resolved.

Clerk to arrange a public consultation to identify sites of historical and cultural interest within the parish, with a view to working with Howden Civic Society to award such sites with a blue plaque

In progress. Published on website on 7 February 2024.

Clerk to finalise sale of land to the east of 11 Bellasize Park, Gilberdyke

In progress. I have arranged for Symes Baines Broomer to handle the sale for the Council.

Clerk to arrange formal transfer of CCTV assets from the Parish Council to GWMH

Closed. Assets transferred on 7 February 2024.

Clerk to agree a protocol with the GWMH Committee for the reporting of incidents in the area leased by the Council

Draft protocol received from GWMH Committee and discussions ongoing.

Clerk to benchmark insurance premiums ahead of the 2024 renewal

Not yet started. Renewal date is September 2025.

Clerk to arrange cleaning of Wallingfen Way bench to the west of Gilberdyke village

Not yet started.

Clerk to publicise the Hedgehog Highway project on the Parish Council website

Not yet started.

Clerk to contact ERYC to discuss improving control of weeds on roads within Gilberdyke village.

In progress.

Clerk to set up new current account for Gilberdyke Parish Council Youth Project

Closed. This is not possible so alternative methods have been agreed.

Councillors to distribute the ERYC ASB team leaflet to residents

Closed. 130 leaflets are available.

c) Open items taken on by councillors

Installation of allotment drainage system
In progress.

Repair of roof of Clementhorpe Road bus shelter
Not yet started.

Installation of cap replacements for pond edging panels
Not yet started.

Installation of Jubilee Pond aeration pump
In progress.

Installation of two benches for Sandholme Road and Clementhorpe Lane/Road junction
Not yet started.

a) 2024 Community Event update

The Clerk provided a verbal update on progress towards the organisation of the 2024 Community Event. This will be held on Saturday 23 March 2024, in Gilberdyke War Memorial Hall, from 3:00 pm to 7:00 pm (with doors opening at 3:20 pm and the event concluding at 6:45 pm). Entertainment and food have been booked.

b) Jubilee Pond update

The Clerk provided a verbal update on a number of issues. There was no further update on the registration of the section of unregistered land at Jubilee Pond. The bird table's new location was proposed to be on another section of unregistered land, adjacent to the properties on Flaxmill Walk but outside of the land owned by the Parish Council. The duck boards would be moved and removed at the same time. There had been a request to relocate the old duck island, but the intention is for this to be removed during 2024 if it is no longer used by migratory wildfowl.

13. The next Parish Council meeting will be held at 7:00 pm on Wednesday 6 March 2024 in the Conference Room, Gilberdyke War Memorial Hall

This was noted.

Issues raised by councillors for discussion

14. Dog fouling (Councillor Robinson)

This matter had been covered in Public Participation.

To be signed as a true and accurate record by the Chair

Print name

Date
